



Expression of Interest

EOI-2526-19 – Expanding Access to
ADHD Management



Activity	Date
Release date / time	02/02/2026
Closing date and time <i>Note* late applications will not be accepted</i>	5pm AEST, 20/02/2026

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1. Organisation overview

COORDINARE, as the South Eastern NSW Primary Health Network, is dedicated to fostering healthier communities. Our role is to improve the health and wellbeing of our community which is one of the largest rural and regional populations in NSW. To do this, we collaborate with the community, general practices and other stakeholders to design solutions that make it easier for people to get the health care they need. We also use our knowledge and commissioning expertise to attract new funding partners to expand our impact.

Our region stretches from Helensburgh in the north to the Victoria border in the south and inland to Cooma/Monaro, Queanbeyan, Yass and Goulburn.

More information about COORDINARE can be found on our [website](#), including [COORDINARE's Strategic Directions 2024-2027](#).

2. Project background

Purpose

The purpose of this training is to support General Practitioners in existing practices to participate in endorsed courses by the NSW Ministry of health to manage ADHD (**attention deficit hyperactivity disorder**) and for practices to implement workflow modifications for diagnosis and management of ADHD patients in their practice.

3. Qualification criteria

Scope and specifications criteria

Respondents must meet the following eligibility requirements to be considered for funding. These criteria are designed to ensure that services are delivered by capable, appropriately located, and suitably qualified general practitioners from general practice. The table below outlines the key eligibility areas

Eligibility criteria	Guidance
1. Geographic location	The applicant organisation must be located within the South Eastern NSW catchment.
2. Professional registration	Providers must hold, or be actively working towards, registration or accreditation with relevant professional bodies (e.g., AHPRA, APA, APS). Specific requirements are outlined through the website- Expanding access to attention deficit hyperactivity disorder (ADHD) management - information for continuation prescribers .

3. Other Criteria	-General Practitioner must confirm willingness to complete the endorsed ADHD training to become ADHD continuation prescribers. - Confirmation that the practice leadership team has reviewed the sample model of care and the practice commits to developing a streamlined model of care for ADHD patients, including commitment to training of reception/admin staff in ADHD booking and pre-appointment processes. ADHD Practice Workflow - Multiple general practitioners from the same practice can apply to complete the training, however funds available per practice are limited to the specified grant amount. - General Practice to provide a declaration at the end of duration of six (6) months to confirm re-imbursement to the participating GPs. - Participating GPs must provide certificate of completion of training - Practice agrees to meet with COORDINARE within 3 months post training to review Practice workflow.
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4. Project funding

This training initiative is supported by funding from COORDINARE – South Eastern NSW PHN through the New South Wales Ministry of Health (MoH) Program.

A total of up to **\$20,000 (ex GST)** will be dispersed across **five (5) General Practitioners operating in different practices** through this initiative. Individual Practices will receive a maximum of **\$4,000 (ex GST) for this project**. This funding opportunity, supported under this initiative will run from **02/02/2026** and conclude on **20/02/2026**.

5. Application guidance and requirements

Respondents are advised to carefully review all sections of this EOI document and follow the outlined instructions, timelines, and documentation requirements to ensure a complete and compliant submission.

Requirement	Details
Writing effective submissions	COORDINARE has developed a series of webinars and practical tools with University of New England (UNE) Partnerships, to provide primary care with foundation skills and knowledge to write effective tenders and submissions. Potential respondents may access these resources via our website here. These resources are designed to help potential providers confidently respond to funding opportunities and improve their chances of success. Please note: This is a guide only and does not guarantee success in tender applications. We encourage practices to use these resources as part of a broader strategy for professional development and business planning.

Documents to download	To download the below documentation, Refer to COORDINARE website. 1. Appendix 1 – Application Form
Industry Briefing	Not Applicable
Guidelines to provider	- Outline a proposed approach aligned with the assessment criteria using Appendix 1 – Application Form. - Read each criterion carefully specified in Application Form and respond to all components. - Attach only documents directly relevant to your response. (Max 2 Pages). - Successful respondents will be selected through a competitive process. Submissions will be evaluated by a panel against the mandatory requirements and the selection criteria outlined in this EOI. If additional information beyond what is requested in this document is required during the evaluation, COORDINARE may request written responses or interviews at no cost to the organisation. - Successful respondents will be required to enter into a service agreement with COORDINARE. Final terms will be negotiated with shortlisted providers. Funding recipients must provide course completion certificate ONLY.
Provider questions	Submit via the following; 1. All questions regarding the EOI process or content can be submitted by emailing the Commissioning team at commissioning@coordinare.org.au.
Documents to submit	1. Appendix 1 – EOI application form
Submission method	Submit via the following - Commissioning email: commissioning@coordinare.org.au
Deadline for submission	5:00 PM (AEST) on 20/02/2026 Late or incomplete submissions will not be accepted.
Assessment Process	Applications will be assessed according to practice capacity, practice commitment and identified population need. Applications from Practices in high need LGA's may be prioritised.
Submission Format	File formats accepted: word, excel, pdf and jpg files are all acceptable formats

6. Interpretation

The following table includes key term definitions relevant to this EOI.

Requirement	Details
COORDINARE	The South Eastern New South Wales Primary Health Network and the organisation responsible for the EOI and the EOI process.
Closing time	The time specified by which EOI responses must be received.
Response(s) to EOI	A document/s lodged by a Respondent in response to this EOI containing a response to provide Goods or Services sought through this EOI process.
Respondent	An entity that submits a response to this EOI.
EOI process	The process commenced by the issuing of this EOI and concluding upon formal announcement by SENSW PHN of the selection of a preferred respondent(s) or upon the earlier termination of the EOI process.
Expression of Interest (EOI)	This document and any other documents designated by SENSW PHN.

7. Conditions of this Expression of Interest

ABN/Taxation requirements	COORDINARE will only deal with Respondents who have an Australian Business Number (ABN).
Acceptance	Non complying submissions may be rejected. COORDINARE may not accept the lowest priced proposal and may not accept any proposal.
Additional information	COORDINARE reserves the right to request additional information from respondents. If additional information required by COORDINARE when, written information and/or interviews may be requested to obtain such information. Respondents are required to provide additional information at no cost to COORDINARE. COORDINARE may also provide additional information or clarification.
Assessment	COORDINARE reserves the right to engage a third party to carry out assessments of a Respondent's financial, technical, planning and other resource capability. COORDINARE is entitled to consider all information known to COORDINARE in relation to a respondent and their submissions when assessing submissions.
Conflicts of interest	Respondents must declare to COORDINARE any matter or issue which is or may be perceived to be or may lead to a conflict of interest regarding their submission or participation in the EOI process, or in the event their proposal is successful.

Expenses	All expenses and costs incurred by a Respondent in connection with this EOI including (without limitation) preparing and lodging a submission, providing COORDINARE with further information, attending interviews and participating in any subsequent negotiations, are the sole responsibility of the Respondent.
Explanations	Verbal explanations or instructions given prior to acceptance of a proposal shall not bind COORDINARE.
General	Respondents should familiarise themselves with this document and the separate online Submission Form and ensure that their proposals comply with the requirements set out in these documents. Respondents are deemed to have examined statutory requirements and satisfied themselves that they are not participating in any anti-competitive, collusive, deceptive or misleading practices in structuring and submitting the proposal.
Legal entity	COORDINARE will only enter into a contract with an organisation or individual with established legal status (e.g. under Corporations Law, Health Services Act, Trustee Act), or a natural person at least 18 years of age with mental capacity to understand the agreement.
Lobbying	Any attempt by any Respondent to exert influence on the outcome of the assessment process by lobbying COORDINARE staff, directly or indirectly, will be grounds for disqualification of the proposal from further consideration.
Ownership	All submissions become the property of COORDINARE once lodged. COORDINARE may copy, or otherwise deal with all or any part of a submission for the purpose of conducting evaluation of submissions.
Negotiation	COORDINARE reserves the right to negotiate with short-listed Respondents after the EOI closing time and allow any Respondent to alter its submission. Contract negotiations are strictly confidential and not to be disclosed to third parties.
No contract	Nothing in this EOI should be construed to give rise to any contractual obligations or rights, express or implied, by the issue of this EOI or the lodgement of a submission in response to it. No contract will be created unless and until a formal written contract is executed between COORDINARE and a Respondent. Respondents will not be considered approved until a final service agreement is in place.
Notification of Probity Breach	Should any supplier feel that it has been unfairly excluded from responding or unfairly disadvantaged by the process, the supplier is invited to write to the Business Team at commissioning@coordinare.org.au
Part applications	COORDINARE reserves the right to accept applications in relation to some and not all of the scope of activity described, or contract with one, more than one or no Respondent on the basis of the proposals received.

Process	COORDINARE reserves the right to withdraw from, or alter, the EOI process described in this document for whatever reason, prior to the signing of any agreement/contract with any party.
Relevant Information	COORDINARE reserves the right to consider any information in its possession which it consider may be relevant to a decision to enter into a contract with a successful provider.